



ANNUAL GENERAL MEETING

Herbert Smith Freehills, Sydney & Teleconference Call – 7th November 2011 5.15pm AEDST

1. Attendance and apologies

Registered to attend: Geoff Anderson, ALS Laboratory Group; Gary Bagwell, Coffey Environments; Barbara Becker, id Planning; Erwin Benker, EPA NSW; Ian Brookman, Thiess Services; Jason Clay, AECOM; Steve Corish, Orica Australia; Sue Corlette, URS Australia; Diana Corlette, Sustainable Advantage Group Australia; Craig Cowper, Coffey Environments; James Fairweather, Orica Australia; Sarah Froh, Henry Davis York; Charlie Furr, JBS Environmental; Richard Giles, Enviropacific Services; Michael Greenwood, UNSW; Sean Guenther, APP Corporation; Kate Hughes, Earth Foundation Australia; John Hunt, Thiess Services; Adam Kempster, Matrix Drilling; Peter Lavelle, ERM; Lesley Lees, Sustainable Advantage Group Australia; Jonathan Lekawski, Environmental Resources Management (ERM); Andrzej Listowski, Sydney Olympic Park Authority; Joseph Little, ; Andrew Longworth, URS Australia; Matthew Lyle, Ward Environmental Engineering; Cameron McLean, Enviropacific Services; Pete Mercuri, Matrix Drilling; Mike Mercuri, Matrix Drilling; Jon Miller, The Remediation Group; Annette Nolan, Enviropacific Services; Stephan Pawelczyk, Environmental Resources Management (ERM); Myfanwy Peebles, id Planning; Jason Prior, University of Technology Sydney; Santo Ragusa, Meinhardt Infrastructure & Environment; Ross Redmond, Coffey Environments; Tony Scott, Coffey Environments; Garry Smith, AECOM; Steven Whiting, Golder Associates Pty Ltd; Jackie Wright, Environmental Risk Sciences; and John Zavras, Anotec Environmental Products.

Dialled in attendees: Kay Zani, Emission Assessments, Luke Cattlin and Tony Cussins, Tonkin & Taylor

Apologies: Alexandra Pulkownik, UTS – School of Environment; Tracy Berger, Environmental Earth Sciences; Mitzi Bolton, EPA Vic; Gregor Riese, ONE Steel Recycling

2. Minutes of the previous AGM

Accepted Peter Nadebaum
Seconded Jon Miller

3. President's Report (Tony)

Number of members:

- Last AGM we had 550 members, 354 members at 2010 AGM
- Now approximately 670 (assuming all members for 2012 renew their membership).

Main activities in 2012 (calendar year)

- Success of ALGA streams at Ecoforum12
- 2nd ALGA Annual Dinner with 170 attending
- Establishment of a branch in Canberra
- Assessment of Petroleum Vapour Intrusion Workshop in Sydney, Melbourne and Perth – lead by Jackie Wright
- Further establishment of SuRF ANZ- formal committees chaired by Garry Smith
- Setup and production of the quarterly eJournal – CRONICLE

- ALGA Student Nights held in Sydney, Newcastle, Melbourne, Brisbane & Adelaide
- Acquisition of EcoForum assets
- Board structure change – smaller board and Industry Leadership Panel
- Collaboration meet with CRC CARE & ACLCA

Forthcoming activities (2013 calendar year)

- Branch forums to be held regularly in Canberra, Melbourne, Adelaide, Perth, Sydney, Newcastle, Brisbane and NZ-Auckland and Christchurch. Looking to start in Hobart.
- Joining with CRC CARE & jointly organising CleanUp 2013 in Melbourne
- Greater collaboration with CRC CARE & ACLCA – to reduce duplication
- Consideration of proposal to change structure to Company Limited by Guarantee from an Incorporated Association (Australian Body)

4. Treasurer's Report (Peter)

The Association' financial position is outlined in the accompanying audited statement of accounts

Audited accounts reports, following.

Accepted Tony Scott- Seconded John Hunt

5. Election of Officers & 2013 Board Members

- ▶ President - John Hunt (Thiess Services)
- ▶ Vice-President - Stephan Pawelczyk (Environmental Resources Management - ERM)
- ▶ Secretary (AU)- Luke Cattlin (Tonkin & Taylor)
- ▶ Secretary (NZ) – Simon Hunt (Golder Associates – NZ)
- ▶ Treasurer – Jon Miller (The Remediation Group)
- ▶ Ordinary board member –
 - Matt Lyle (Ward Civil)
 - Sarah Froh (Henry Davis York)
- ▶ Immediate Past President – Tony Scott (Coffey Environments)

The ordinary board member positions (2) went to vote with 3 nominations – Shandel Coleman (Environmental Auditors) lost the vote.

6. Appointment of Industry Leadership Panel (ILP)

BRANCH COMMITTEE CHAIRPERSONS:

Qld Branch: Tracy Berger (Environmental Earth Sciences)

Newcastle Branch: Annette Nolan (Enviropacific)

Sydney Branch: Matt Lyle (Ward Civil & Environmental) and Craig Cowper (Coffey Environments)

Canberra Branch: Ross Redmond (Coffey Environments)

Vic Branch: Ian Brookman (Thiess Services)

SA Branch: James Corbett (Parsons Brinckerhoff)

WA Branch: Kay Zani (Emission Assessments) and Shandel Coleman (Environmental Auditors)

NZ-Auckland Branch: David Dangerfield (AECOM)

NZ-Christchurch Branch: Paul Walker (ERM NZ)

INDUSTRY SECTOR REPRESENTATIVES:

Consultants: David Dangerfield (AECOM – NZ) and Anthony Cussins (Tonkin & Taylor – Vic)

Regulators: Mitzi Bolton (EPA Vic) and Larissa Willoughby (EPA SA)

Laboratories: David Springer (Envirolab Group – NSW) and Adam Grant (ALS - Vic)

Owners: James Fairweather (Orica – Vic)

Remediation Contractors: Ian Brookman (Thiess Services – Vic) and Cameron McLean (EnviroPacific - NSW)

Legal: Mark Beaufoy (DLA Piper - Vic)

Environmental Auditors: Michael Seignior (Ecovalence – Qld)

Community: Kate Hughes (Earth Foundation – NSW)

Toxicologists/Risk Assessors: Jackie Wright (enRisks – NSW)

Drillers: Pete Mercuri (Matrix Drilling – Vic)

Research/CRC CARE: Peter Nadebaum (GHD)

Containment Product Manufacturer/Supplier: Joseph Little (Geofabrics Australasia - Vic)

CRONICLE Editor – Santo Ragusa (Meinhardt Group)

CRONICLE Editors Assistant – Kate Hughes

2014 Annual Conference Co-ordinators – Annette Nolan (Enviropacific), Bill Butler (ERM)

and Tony Scott (Coffey Environments)

SuRF ANZ Chairperson – Garry Smith (AECOM)

7. Other Business

7a. Company Limited by Guarantee – Proposal for Board to consider in 2013

Consider changing from an Incorporated Association (in Victoria) and an Australian Body to a Company Limited by Guarantee

At present, because ALGA operates outside of its State of incorporation Victoria it has to be registered with ASIC under s601CA of the Corporations Act 2001. Consequently it has regulatory obligations to Consumer Affairs Victoria and to ASIC.(ie Secretary/Public Officer required to be a resident of Victoria)

This can be streamlined by transferring registration from under Victoria's Associations Incorporation Act to the Commonwealth's Corporations Act. This is permissible under the Acts.

It is an administrative process to complete which requires a constitution for the company. Changes have been made to the Victorian Act which are likely to come into force in late Nov/Dec 2012 which fairly well align the statutory obligations on Directors under the Victorian law with those under the Corporations Act but there is more clarity and more defences included under the Corporations Act.

The statutory duties under both Acts simply replicate fiduciary duties that apply to Directors anyway.

Rather than commit resources to changing the current constitution of the incorporated association, ALGA could use those resources to transfer registration to a company limited by guarantee.



7b. Incoming President

Consolidate core activities

- Forums
- Conference (co-host / co-chair CleanUp 2013 with CRC)
- Advocacy

Strengthen ties with CRC CARE

Build links with other associations

7c. No other business raised.

Meeting closed at 6.00pm

ALGA Inc.**Statement of Financial Performance**

for the period ending 30/6

	12	11
	\$	\$
Income		
Members Individual	48,239	38,054
Members student	270	81
Sponsorship, corporate	71,500	49,000
Conference		
seminars	35,923	24,560
sponsorship	16,754	13,454
State forum	47,836	49,056
Newsletter	3,816	3,604
Interest & c card s charge	6,611	4,936
Total Income \$'s	230,949	182,745
Expenses		
Accounting / Legal	11,668	1,184
Bank Charges	310	299
Hospitality	71	13,622
Insurance	2,597	1,566
Merchant facility	4,492	1,633
Newsletter	3,600	2,000
Photocopying / Printing	1,862	919
Postage / Couriers	805	895
Promotions / Marketing	1,393	3,945
Publications		
Secretariat	80,570	59,863
Stationery	216	481
Sundry	1,883	1,563
Telephone/Fax.	2,085	2,858
Teleconferencing	2,971	
Training	2,905	
Travel	8,238	3,231
Web Site	5,367	5,015
Work shop		13,667
Conference / Siminars		
Catering	55,900	
Exhibition booth	338	601
Conference Speaker		
Accomodation	2,576	7,800
travel	2,148	
delegate registration	3,527	
Conference Sponsor		2,122
Total Expenses \$'s	195,522	123,264
Surplus/(Deficit) for Period \$'s	35,427	59,481

ÁLGA Inc.

Statement of Financial Position

as at 30 June

	12	11
	\$	\$
MEMBERS FUNDS		
Accumulated b/fwd.	162,085	102,604
Prior period adjust.	947	
Surplus/(Deficit) for period	35,427	59,481
Members Funds \$'s	198,459	162,085

REPRESENTED BY

CURRENT ASSETS

Cash at Bank	14,137	2,318
Investment / Deposit	217,983	186,102
Cash on Hand		
Undeposited funds	233	
Trade debtors	71	
TOTAL ASSETS	232,424	188,420

LIABILITIES

Creditors & Accruals		10,555	3,929
GST	collected	3,434	3,538
GST	paid	(4,126)	(2,817)
Membership in Advance		23,602	21,685
Forum advance amts		500	
TOTAL LIABILITIES		33,965	26,335

NET ASSETS \$'s

198,459 162,085
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